

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, KOKRAJHAR ::: ASSAM**

**ORDER DATED: 27-05-2020**

Pursuant to Notification No. 26 dated 15<sup>th</sup> May 2020 issued by Hon'ble Gauhati High Court regarding '**Restricted Court Functioning**' with '**Staggered Roster**' during fourth phase of National Lockdown, as well as, in pursuance of the Order passed by Hon'ble the Chief Justice, on 15<sup>th</sup> day of May 2020, in this regard, following arrangements are hereby made for the functioning of Districts Courts at Kokrajhar. This order is subject to any further instruction issued by Hon'ble Gauhati High Court in this regard:-

1. The restricted court functioning shall be held entirely through video conferencing only in virtual court until further orders.
2. The concerned Advocate/ Party in Person shall have to contact the Nodal Officer/ Coordinator and inform as to whether he would link to the Hon'ble Court by video-conferencing through desktop or laptop computer at his own arrangement or would prefer to appear at the video-conference facility (Virtual Court) arranged in the District Court premises. A list of Nodal Officers & Coordinators are provided at column No. 7.
3. During a video conference session, it is important for parties to keep their MIC on "Mute", except when to make submissions. This is required to prevent the MIC from catching unwanted audio feed/ noise disturbance/ echo, which may disturb the video conference. Further, it is also mentionable that, submissions by more than one party at any given time should be avoided. A party may indicate requirement to speak/ submit by raising a hand.
4. During hearing through video conferencing, the parties may keep in mind that they are participating in COURT PROCEEDINGS and hence it is expected that they would not resort to any indecorous conduct or dress or comment; further, parties are required to ensure that the proceedings by video conferencing are neither recorded/ stored nor broadcasted, in any manner whatsoever as recording/ copying/ storing and/ or broadcasting, by any means, of the Court hearing and proceedings are expressly prohibited.
5. The Advocates desirous of linking to the Virtual Court by video-conferencing through desktop or laptop Computer at his own arrangement, from their residence/ chamber, shall have to take following steps:
  - i) Learned Advocate shall be required to download "**VidyoMobile**" App (for mobile user from Playstore or App store or "**VidyoDesktop**" App (for Desktop or Laptop user) from the URL <http://ecourtvc.nic.in/download.html?lang=en> for the purpose of availing the facility of video conferencing.
  - ii) The learned counsel shall be required to give intimation to System Assistant of District Court, Kokrajhar at the following mobile number- **1. Kamal Haloi, System Assistant,**

**9864925019, 2. Monowar Hussain, System Assistant, 7002871102** at least three days before proposed date of hearing so that the System Assistant could provide necessary User ID and password to the said Advocate with date and time of the hearing as per the special cause list in this regard. The learned counsel shall receive an **"Invitation Link"** specific to the device (not valid for any other device) for the scheduled day and time slot.

6. The Advocates desirous of appearing at the video conference facility (Virtual Court) arranged in the District Court premises shall have to take the following steps:
  - (a) Advocates shall appear before the earmarked remote end of the Virtual Court for the video-conferencing as per date and time shown in the Special Cause List of the respective Courts.
  - (b) In the Special Cause List the date and time of hearing of a particular case in a particular Virtual Court shall be mentioned.
  - (c) Only three Lawyers shall be allowed to enter into the Virtual Court having video-conferencing facilities.
7. Location of the Virtual Courts are given below:
  - i) Virtual Court No. 1 in the Court of District and Sessions Judge, Kokrajhar.**  
Nodal Officer- (a) Biman Sarkar, Computer Typist, Mobile No. 8876203381, (b) Swadesh Rauth, Mobile No. 9678777352, (c) Prem Chetry Mobile No. 8876632209.
  - ii) Virtual Court No. 2 in the Court of Civil & Assistant Sessions Judge, Kokrajhar.**  
Nodal Officer- Dhaneswar Payeng, Computer Typist, Mobile No. 9954726754, Co-ordinator- Dhijendra Narzary, Mobile No. 7896112694.
  - iii) Virtual Court No. 3 in the Court of CJM, Kokrajhar.**  
Nodal Officer- (a) Habel Murmu, Computer Typist, CJM, Mobile No. 9613408066, (b) Arup Nag, GR Assistant, Mobile No. 9435877199, (c) Kaushik Das, Computer Typist, CJM, Mobile No. 7002512136, (d) Phungka Basumatary, Computer Typist, CJM, Mobile No. 8135934266.
  - iv) Virtual Court No. 4 in the Court of SDJM(M), Gossaigaon.**  
Nodal Officer- Joy Kr. Ghosh, Mobile No. 9954113058/ 7002459641, Co-ordinator- Ajoy Boro, Mobile No. 9859886729.
8. Staggered Roster for presiding Officers of various Courts with specific date and time slot for holding Virtual Courts shall be published in the Official Website of the District Judiciary at least three days prior to the hearing and the Advocates are requested to go through the Official Website regularly.
9. Pursuant to the Office Order No. 25 of the Hon'ble Gauhati High Court it is informed that any type of hard copy of application or affidavit filed in the filing section shall be listed after four (4) days and a set of the soft copy shall be e-mailed at the following address:

E-mail Ids:

For filing in the Court of District Judge Establishment	<b>djkokrajharfiling@gmail.com</b>
For filing in the Court of CJM Establishment	<b>cjmkokrajharfiling@gmail.com</b>
For filing in the Court of SDJM(M), Gossaigaon Establishment	<b>sdjmgssnfiling@gmail.com</b>

10. No person shall affix any Court Fee or Stamp on any petition by using saliva.
11. The learned Advocates and parties shall have to strictly follow the social distancing norms, wear facemask and adhere to the guidelines issued by the Govt. during COVID-19 pandemic.
12. Lawyers may consider submitting written arguments in MACT Cases, Civil Appeals, Criminal Revisions through soft copy/ pen-drive.

**Sd/-**

District & Sessions Judge,  
Kokrajhar :: Assam

Memo No. **592-99.**

Dated, **28<sup>th</sup>** May, 2020

Copy to:

1. Registrar General, Gauhati High Court.
2. All Judicial Officer Stationed at Kokrajhar.
3. All Judicial Officer Stationed at Gossaigaon.
4. President/ Secretary Kokrajhar Bar Association.
5. President/ Secretary Gossaigaon Bar Association.
6. All Nodal Officers/ Coordinators.
7.  Systems Assistant, Kokrajhar to upload the copy of order in the official website of the District Judiciary, Kokrajhar.
8. Office Copy.

**28-5-2020**  
District & Sessions Judge,  
Kokrajhar :: Assam